

# Melverley Parish Council

Chairman: Mrs Sally Herbert-Jones

## **Annual Meeting of the Molverley Parish Council 12<sup>th</sup> May 2021 at 8.00 pm (or to follow the Annual Parish Meeting)**

- 21.1 To Elect a Chairman
- 21.2 To receive apologies
- 21.3 To provide an opportunity for members of the Public to speak (15 mins)
- 21.4 To note any declarations of Interest
- 21.5 To confirm the minutes of the meeting on 1<sup>st</sup> May 2019
- 21.6 To co-opt an additional councillor to fill a vacancy
- 21.7 To Elect a Vice-Chairman
- 21.8 To Elect Delegates & Representatives:
  - a) Delegate to Oswestry Area Committee
  - b) Rescue Punt Liaison councillor
- 21.9 To consider other representation
- 21.10 Annual Governance and Accounting Return (AGAR) 2020-21
  - a. To review the bank reconciliation and budget report
  - b. To receive the Annual Internal Audit Report and agree any actions - attached
  - c. To complete and sign The Certificate of Exemption
  - d. To approve and sign The Annual Governance Statement
  - e. To approve and sign The Accounting Statement
  - f. To approve the commencement date for the exercise of public rights
- 21.11 To consider and approve any annual donations
- 21.12 Finance
  - a. To receive and note the Annual Bank Account Reconciliation
  - b. To approve payments:
  - c. To note the receipt of the annual precept and neighbourhood fund allocation
- 21.13 To receive a report on the installation of the defibrillator
- 21.14 To receive external reports if any
  - a. Shropshire Council
  - b. Police
- 21.15 To confirm the dates of next meetings:  
  
2<sup>nd</sup> June, 7<sup>th</sup> July, (August), 1<sup>st</sup> September, 6<sup>th</sup> October, 3<sup>rd</sup> November, 1<sup>st</sup> December, 5<sup>th</sup> January 2022, 2<sup>nd</sup> February 2022, 2<sup>nd</sup> March, 6<sup>th</sup> April